

ALFALFA FIRE DISTRICT
REGULAR BUSINESS MEETING
Alfalfa Fire Station, 25889 Alfalfa Market Rd, Alfalfa, OR
December 11 2024, 6:00 PM

DRAFT

MEETING MINUTES:

On Wednesday, December 11, 2024, a regular business meeting was held with President Nate Starr presiding followed by roll call and the Pledge of Allegiance. The meeting was called to order at 6:00pm

ROLL CALL:

Board of Directors:

- President, Nate Starr - Present
- Vice President, David Pike - Present
- Director, Mark Laucks - Present
- Director, Carolyn Chase –Present
- Director, Adam Sutterfield - Absent

Fire chief, Chad Lavallee - Present

VISITORS IN ATTENDANCE:

Prineville Review

VISITOR INPUT:

None.

PREVIOUS MEETING MINUTES:

Meeting minutes for November were reviewed. A motion was made by Director Chase to approve the meeting minutes as documented. Motion was seconded by Director Pike. Motion Vote – Starr: Aye, Pike: Aye, Chase: Aye.

CHIEF’S REPORT AND FINANCIAL REVIEW:

Chief LaVallee presented a review of finances for the month of November. Bank balance for the month was \$54,187.07. Deposits for the month of November were \$53,123.16. Expenses were \$20,516.96. Director Pike motioned to approve the November finances as documented by The Chief. Director Laucks seconded the motion. Motion vote – Starr: Aye, Pike: Aye, Chase: Aye, Laucks: Aye

Chief LaVallee presented the Chief’s Report. There have been 129 calls to date. All apparatus are currently in service. December training will be focused on finishing Firefighter 2 academy, as well as driver operator. Grants for the AFG for new SCBA as well as a new Water Tender have been written and submitted. Results should be known in the spring. We have received two more tactical vests and a grant award of \$3300 to purchase ballistic helmets through the Office Of Emergency Management. This puts us at four tactical vests which cab be used in the event of an active threat/shooter situation. We are finishing our purchases through the VFA grant and will submit for reimbursement. This is a \$10,000 reimbursement grant. To date we have spent

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\$4000, with \$6000 remaining. Intend to spend the \$6000 on fire hose and hose appliances. We have received a matching safety and security grant through SDAO. This will allow us to purchase and install an updated security system at the station.

OLD BUSINESS:

REVIEW AND SIGN RESOLUTIONS

None in October

JUNIPER ACRES

No update on Juniper Acres.

At this time activity regarding the measure is still solely being performed by Juniper Acre residents.

END OF OLD BUSINESS

NEW BUSINESS:

PSA ON CHIMNEY SAFETY

Director Starr posed a question to the board on how to best perform a Public Service Announcement (PSA) on Chimney Fire Safety, now that residents in the district are starting to use them for the season. Chief Lavallee stated he had some existing literature on the subject that could be used. We discussed the best options of getting it out to residents. The leading opinion was to use social media, particularly NextDoor which seems to get the most traction when posts are made.

RESOLUTION TO TRANSFER FUNDS

Chief Lavallee requested that additional funds be transferred from contingency to Workers' Compensation (GL 6201) in the amount of \$3000, Website fees (GL 5750) in the amount of \$260.00, and Legal Fees (GL 5300) in the amount of \$220.00. This is to cover fee increases in those areas. Resolution will be 2024-16. Director Chase motioned to transfer the funds as requested, Director Laucks seconded the motion. Motion Vote – Starr: Aye, Pike: Aye, Chase: Aye, Laucks: Aye.

END OF NEW BUSINESS

Motion to adjourn the meeting was made by Director Laucks at 6:20. Seconded by Director Chase. Motion Vote – Starr: Aye, Pike: Aye, Chase: Aye, Laucks: Aye

NEXT MEETING: The next meeting will be Wednesday, January 8th, 2025 at 6 pm.