

ALFALFA FIRE DISTRICT
REGULAR BUSINESS MEETING
Alfalfa Fire Station, 25889 Alfalfa Market Rd, Alfalfa, OR
January 10 2024, 6:00 PM

MEETING MINUTES:

On Wednesday, January 10th, 2024, a regular business meeting was held with President Nate Starr presiding followed by roll call and the Pledge of Allegiance. The meeting was called to order at 6:00pm

ROLL CALL:

Board of Directors:

- President, Nate Starr - Present
- Vice President, David Pike - Present
- Director, Mark Laucks - Absent
- Director, Carolyn Chase – Absent
- Director, Adam Sutterfield - Present

Fire chief, Chad Lavallee - Present

VISITORS IN ATTENDANCE:

None

VISITOR INPUT:

None

PREVIOUS MEETING MINUTES:

Minutes will be reviewed at the February meeting.

TREASURER'S REPORT:

Postponed until a Treasurer is selected.

CHIEF'S REPORT AND FINANCIAL REVIEW:

Chief LaVallee presented a review of finances for the month of December. Bank balance for the month was 182,331.38. Deposits for the month were \$30,085.60. Expenses were \$37,572.39. Primary expenses was for the final payment on one of the engines, and our mortgage interest payment. Director Pike motioned to approve the December finances as documented by The Chief. Director Sutterfield seconded the motion. The motion was unanimously approved.

Chief LaVallee presented the Chief's Report. There have been 2 calls to date. 2023 ended with 110 calls for service. All apparatus are currently in service, 951 is completed and will be put in to service this week. Engine 921 has been sent to Gov Deals for surplus. This is the engine being surplused for the acquisition of 951. Training has been focused on engine work, hose drills, and winter operations. Upcoming training will be focused on communications, tactics and strategy, EMS, and annual fit testing. We will be holding our first ever in house EMR class for the firefighters who did not get previously certified. We will be advertising for community CPR

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classes which will take place once a month beginning in February. The Chief will be looking at levy or grant options to fund one more FT staff member.

OLD BUSINESS:

SDAO REVIEW

The board briefly discussed the proposed district Mission and Vision statements, agreeing to move that discussion to a future date.

END OF OLD BUSINESS

NEW BUSINESS:

RECEIPT OF FUNDS

The department received a conflagration payment of \$27672.75 from the state for work done during the summer wildfire season and a donation of \$5,000. Based on a request from Chief Lavalle he proposed receiving the funds in the following manner: \$1000 to account 7310 (Fire Equipment), \$5000 to account 5108 (Volunteer Training), \$1000 to account 5400 (Office Supplies), \$1000 to account 5560 (EMS Supplies), \$5000 to account 5600 (Vehicle Maintenance), \$5000 to account 7330 (Fire Apparatus), and \$1000 to account 6109 (Firefighter Incentive), the remaining (\$13672.75) going in to contingency. Director Pike motioned to receive and allocate the funds as described. The motion was seconded by Director Sutterfield. The motion was unanimously passed. Resolution will be 2024-02.

END OF NEW BUSINESS

Motion to adjourn the meeting was made by Director Sutterfield at 7:41. Seconded by Director Pike. Motion was unanimously passed.

NEXT MEETING: The next meeting will be Wednesday, February 14th, 2024 at 6 pm.