

ALFALFA FIRE DISTRICT
REGULAR BUSINESS MEETING
Alfalfa Fire Station, 25889 Alfalfa Market Rd, Alfalfa, OR
May 8 2024, 6:00 PM

MEETING MINUTES:

On Wednesday, May 8th, 2024, a regular business meeting was held with President Nate Starr presiding followed by roll call and the Pledge of Allegiance. The meeting was called to order at 6:00pm

ROLL CALL:

Board of Directors:

- President, Nate Starr - Present
- Vice President, David Pike - Present
- Director, Mark Laucks - Present
- Director, Carolyn Chase – Present
- Director, Adam Sutterfield - Present

Fire chief, Chad Lavallee - Present

VISITORS IN ATTENDANCE:

Mary Nelson
Kay Dean

VISITOR INPUT:

Mary and Kay expressed interest in progress on Juniper Acres

PREVIOUS MEETING MINUTES:

Meeting minutes for April were reviewed. Director Chase motioned to approve the meeting minutes for March, Director Sutterfield seconded the motion. The motion was unanimously approved.

TREASURER'S REPORT:

Postponed until a Treasurer is selected.

CHIEF'S REPORT AND FINANCIAL REVIEW:

Chief LaVallee presented a review of finances for the month of April. Bank balance for the month was \$115,149.03. Deposits for the month were \$11.71. Expenses were \$53,004.35. Director Chase motioned to approve the April finances as documented by The Chief. Director Pike seconded the motion. The motion was unanimously approved.

Chief LaVallee presented the Chief's Report. There have been 40 calls to date. All apparatus are currently in service with the exception of 951, which will go into service this week. Training is currently focused on engine work, hose drills, and upcoming summer operations. May training will be focused on communications, tactics and strategy, EMS, and truck operations. Summer staff will be starting on June 3rd. This will bring daytime staffing to 4 people M-F with alternating weekends. The firefighters will begin planning the annual 4th of July BBQ. Once additional staff

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starts in June they will start mapping the district, identifying hazards as well as focus on address signs.

OLD BUSINESS:

REVIEW AND SIGN RESOLUTIONS

JUNIPER ACRES

Two visitors in attendance requested an updated on progress for Juniper acres. A brief update was provided by Chief Lavallee. Basically, nothing new to report other than efforts continue in working with both Deschutes and Crook County for fulfilling the requirements to move forward with the inclusion of Juniper Acres.

SIGNED RESOLUTIONS

Resolutions 2024-3, 2024-4, 2024-5, and 2024-6 were signed.

END OF OLD BUSINESS

NEW BUSINESS:

TRANSFER BETWEEN ACCOUNTS

Chief Lavallee requested 8062.86 be allocated from contingency to 5300-Legal Fees in the amount of \$1520, 5501 Vehicle Fuel in the amount of \$1500, 5600 Vehicle Maintenance in the amount of \$5000, and 7310-Fire Equipment Purchase in the amount of 42.86. Director Pike motioned to approve this request, Director Chase seconded the motion. The motion was unanimously approved. This will be resolution 2024-7

BUDGET

Melody Holliday was to present the proposed 2024-2025 budget to the board from the budget committee. At the last minute she was unable to attend. Director Pike presented the budget to the board on behalf of Melody. The board will review the budget for future adoption.

END OF NEW BUSINESS

Motion to adjourn the meeting was made by Director Chase at 6:53. Seconded by Director Sutterfield. Motion was unanimously passed.

NEXT MEETING: The next meeting will be Wednesday, June 12th, 2024 at 6 pm.